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UNIT 1: COURSE INTRODUCTION Effective Communication Page 1.2 Course Objectives This course is designed to enhance the communication and interpersonal skills

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Skills for Effective Business Communication: Efficiency

The basic skills required for effective communication will be explored in the next few sections, and some specific contexts for communication,

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Discussing our backgrounds and perceptions can help to clarify expectations to ourselves and others and can also help our partner to understand our point of view.

Effective Communication Skills: Resolving Conflicts

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2 Objectives ¼To consider verbal and non-verbal communication methods ¼To understand and practise effective listening skills ¼To communicate in clear, respectful ...

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9 Important Communication Skills for Every Relationship.

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